

Town of Odessa

MINUTES FROM THE REGULAR TOWN COUNCIL MEETING MONDAY, NOVEMBER 6, 2006 - 7:00 PM OLD ACADEMY BUILDING

Those present at 7:00 PM:

Mayor Kathy Harvey
Council Member John Freeman
Council Member Karlyn Grant
Council Member Betts Jackson

Treasurer James Grant
Secretary Jessica Norton

8 community members

- I. Call to Order and Pledge of Allegiance- The meeting was called to order at 7:00 PM.
- II. Roll Call- Mayor Harvey reported that she had received no communication from Councilmember Cindy Williams.

**MOTION BY KARLYN GRANT, SECONDED BY JOHN FREEMAN:
TO NOT EXCUSE CINDY WILLIAMS.**

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

- III. Delaware State Police Report- The report was read by Lieutenant Bailey and is attached hereto as Attachment B. She also thanked the Town for including the State Police in Halloween in the Park.
- IV. Approval of Minutes
 - A. Regular Meeting 10/2/06

**MOTION BY BETTS JACKSON, SECONDED BY KARLYN
GRANT: THAT THE MINUTES FROM THE REGULAR
MEETING OF MAYOR AND COUNCIL ON OCTOBER 2, 2006
BE ACCEPTED.**

MOTION CARRIED. VOTE: 4 AYE, 0 NAY

- V. Correspondence
 - A. Lacy Holly stating intent to bid on 609 Main Street at Sheriff Sale.
 - B. State Department of Planning Office of Management and Budget- the Comprehensive Plan has been certified.
 - C. Residents of Leahy Street- in opposition to construction of a fire house behind Leahy Street.

D. Town of Middletown- phone conversation- agreement to provide leaf removal on November 27 and 28 within budget.

- VI. Treasurer's Report- Treasurer Jim Grant read the Balance Sheet and Profit & Loss Budget Performance, attached hereto as attachments F and G respectively. The audit arrived on time and the Town finished the fiscal year in good financial position, with income over expenditures by \$69,000.

Action: Jim Grant will provide copies for Council and Jessica Norton will post notice in the Transcript.

Jessica Norton thanked all who contributed to Halloween in the Park, stating that it was an enormous success with about 300 children in attendance.

VII. Commission Reports

- A. Parks- Mayor Harvey thanked John Raudenbush for removing the concrete from the broken equipment. Given the cost of replacing a toy which, according to the manufacturer, is likely to break again, Council opted to reassess the equipment in the spring when the grant money comes through.
- B. Historic- will likely submit draft Historic Guidelines to Council next month.
- C. Planning- working on revisions to the Zoning Ordinance to comply with the Comprehensive Plan.
- D. Trees- planted, mulched, and watered trees with assistance from Department of Corrections. Council requested that in the future, residents be notified when the Department of Corrections will be working in Town.

VIII. Old Business

- A. Appointments- Board of Adjustment and Trees

MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON: THAT JUNE ANDERSON BE APPOINTED TO THE BOARD OF ADJUSTMENT.

MOTION CARRIED. VOTE: 4AYE, 0 NAY

- B. Diemler Street Transfer Legal Costs- Awaiting communication from Mr. Kielkopf.

IX. New Business

- A. Emergency Operations Training- Jim Weldin, a paid consultant to Delaware League of Local Government funded through Homeland Security, explained that all municipalities are required to complete a NIMCAS self-assessment tool and take the Incident Command System training in order to be eligible for Homeland Security money.

Action: The Town will complete the NIMCAS self-assessment before January.

Action: Jessica Norton will contact Mr. Weldin to set up the basic course (ICS 100) for Council and Town employees in January. She will also contact Tim Lynch to invite volunteer firefighters to the training.

B. Appoquinimink Referendum Presentation- Lillian Miles and Janice Johnson addressed Council regarding the upcoming vote, which will take place on December 12.

X. Next Meeting's Date and Time: December 4, 7:00 PM

**MOTION BY BETTS JACKSON, SECONDED BY KARLYN GRANT:
TO TAKE OFF THE MONTH OF JANUARY.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

XI. Adjournment

**MOTION BY KARLYN GRANT, SECONDED BY BETTS JACKSON:
THAT THE MEETING BE ADJOURNED.**

MOTION CARRIED. VOTE: 3 AYE, 0 NAY

The meeting adjourned at 8:59 PM.

Minutes Approved:

12/4/06

Jessica Norton